



COOPERATIVE PURCHASING

Records Management



SSC partners with Information Systems Sciences, Inc. for Records Management

Secure. Accessible. Easy to use.

Cost-effective.

ISS provides offsite records storage management services for members at discounted pricing. ISS offers a fully secure, regulation compliant storage vault and web-access and bar coding technology for online inventory of boxed records. The vault is equipped with alarm systems, physical access controls, fire detection and 24/7 monitoring.

Free Up space. Increase efficiency.

ISS also provides digital document conversion (back file document imaging, day forward imaging and on-demand imaging) and is equipped to store all forms of electronic and digital media files. Clients identify stored records in the online portal for document retrieval and ISS delivers requested records.

Reduce costs. Get compliant.

Regulatory compliance is a necessity and ISS exceeds all local, state, and federal regulations and industry standards.



Discounts for SSC Members:

- One-time conversion fee -- ½ price for conversions to digital files.
- Ongoing records management and storage fee is 30% off and no volume limit.
- All additional services discounted by 30%.

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