

Southeast Service Cooperative Board of Directors Meeting
5:30 PM, Wednesday, June 27, 2018
Finance Committee met at 4:00 PM preceding the Board Meeting

Present: Theresa Arrick-Kruger, Karla Bauer, Mike Christensen, Carol Cravath, Lynn Gorski, Mary Blair-Hoeft, Don Leathers, Brein Maki

Absent: Jason Marquardt, Rob Mathias

Ex-Officio: Steve Sallee

Staff: Dale Walston, Amy Grover, Katie Schmitt, Bill Colopoulos, Jane Drennan, Katie Hartman

Call to Order

Meeting called to order at 5:23 PM by Chair Tess Arrick-Kruger, who declared a quorum.

Organizational Items

MOTION: Mike Christensen moved, Carol Cravath seconded to approve and accept the agenda. Motion passed.

Hearing of Reports - Information

SE/Metro Regional Center of Excellence Report. Jane Drennan, Director, presented information about SE/Metro Regional Center of Excellence. She shared that her team of 8 school advocates and specialists will be growing by 2 new positions and will be transitioning from serving 30 schools to serving 50 districts and 65+ high schools. The shift to ESSA has resulting in new accountability, new identification, addition of high school supports, and the addition of districts. The focus remains on continuous improvement with greater emphasis on equity and access for ALL students. Another change is that the SE/Metro team is partnering with the SWWC Regional Center to serve all schools in our area. She also shared new district requirements, as well as the RCE model of Specific Evidence-Based Practices + Effective Implementation Capacity + Enabling Context + Beliefs, Attitudes, Dispositions = Results.

Student Activities. Katie Hartman, Program Manager, provided information about Spelling Bee, Knowledge Bowl and the Young Authors, Young Artists (YAYA) Conference. This year, 75 students from 38 districts participated in the Regional Spelling Bee. Our representative for the National Spelling Bee (which started in 1925 and is the culmination of competitions of over 11 million U.S. students) was Ava Becken from Northfield. We also coordinate both Junior High and Senior High Knowledge Bowl, reaching 1,019 students from 30 districts, who participation in teams of 5 or 6. Rochester Mayo's team ranked #3 in Minnesota. YAYA Elementary is for grades 3-5 and we had a record-breaking year reaching 1,142 students over 3 days. We will be implementing strategies to help grow and expand this program moving forward. Finally, YAYA Middle, which is for grades 6-8. This conference takes place at SSC, resulting in lower capacity, but we maxed out at 259 students and will explore how to increase capacity.

Board Response to Union Alternative. Steve shared background information about concerns raised about Resource Training and Solutions' (one of the nine Minnesota Service Cooperatives) decision to establish a teacher union alternative with the Association of Midwest Professional Educators. Steve informed the Board that this is not an initiative of the Minnesota Service Cooperatives and that SSC is not involved. A clarification communication has been sent to Education Minnesota President Specht

and Commissioner Casselius to outline our position, and an email was sent to all superintendents in our region and our Board members. The Board Chair was asked to prepare a Board Resolution for review at the September 2018 meeting that states that SSC's position is to remain union-neutral.

Executive Director Report. Steve also shared that he, Katie, Amy, and Dale attended the AESA Summer Leadership Conference in Minneapolis, which focused on building the business of an ESA and the implementation of new ideas for programs and services. He shared information about the keynote speakers and focus of the conference. He provided information on Rural Career and Technical Education funding that was appropriated for fiscal year 2020 and 2021. Further discussion was had about the 2019 Legislative Breakfast, which will be held on Saturday, February 2, 2019 in Rochester.

Consent Agenda

MOTION: Carol Cravath moved, Don Leathers seconded to approve and accept the items on the consent agenda: June meeting minutes, June and August Superintendent Advisory Committee meeting minutes, resolution adding 403b vendor, balance sheet and revenue expenses, bills, and other finance reports. Motion passed.

Specific Agenda

CCOGA Pool Renewal. Bill Colopoulos reviewed the CCOGA Formula Committee's proposals and recommendations from the meeting on July 21, 2018. He also shared documents outlining 2019 medical trend, contribution strategies, and best practices for group health plan sponsors.

MOTION: Mary Blair-Hoeft moved, Mike Christensen seconded to approve the recommendation as proposed by the Formula Committee. Motion passed.

Personnel Updates. We have two new positions open for SE/Metro RCE Graduation Specialist/School Advocates. We are looking at individuals with expertise in high school graduation, ELL, and/or special education specifically. These new hires will work with leadership teams to coordinate improvement efforts for all students by building the capacity of the adults who work in districts, schools, and charters to engage in continuous improvement, to implement Minnesota's Accountability System and the Every Student Succeeds Act (ESSA). These are two year-round, full-time positions.

Operations

First Reading: Changes to ByLaws. The proposed changes were reviewed by the ByLaws Committee at their August 15, 2018 meeting. These changes are to align the SSC Board of Directors with the role for the Southeast Service Cooperative Foundation 501(c)3 Board of Directors.

Grant Approval. SSC was awarded a \$5,000 grant from Compeer Financial for the Mobile Science Lab. Compeer used to be the AgStar Fund for Rural America and has supported the MSL program in the past. This money is designated primarily to support the re-design of the program for 2019-2020 to ensure future sustainability and increased program usage. Amy Grover wrote the grant.

MOTION: Mary Blair-Hoeft moved, Lynn Gorski seconded to accept the grant. Motion passed.

Grant Approval. SSC was awarded a \$5,000 grant from the Carl and Verna Schmidt Foundation to help underwrite program costs for all student academic programming. Katie Schmitt wrote the grant.

MOTION: Mary Blair-Hoeft moved, Carol Cravath seconded to accept the grant. Motion passed.

Executive Director Evaluation Documents. Steve provided the proposed evaluation document and timeline. The Personnel Committee met on August 15, 2018 to review and discuss the process and recommends the document as outlined.

MOTION: Lynn Gorski moved, Mike Christensen seconded to approve and accept the document. Motion passed.

Next Meeting and Adjournment

September 2018 regular Board meeting date is Wednesday, September 25, 2018 at 5:30 PM (preceded by the Finance Committee at 5:00 PM).

MOTION: Mary Blair-Hoeft moved, Carol Cravath seconded to adjourn the meeting at 7:10 PM. Motion passed.

Brein Maki, Clerk

CALENDAR

2018 and 2019 Board Meeting Schedule – Meetings are located in the Wood Lake Meeting Center at Southeast Service Cooperative and start at 5:30 PM unless otherwise noted.

<u>2018 Meeting Schedule</u>	<u>2019 Meeting Schedule</u>
Wednesday, January 24, 2018 - ANNUAL MEETING	Wednesday, January 23, 2019 - ANNUAL MEETING
Wednesday, February 28, 2018	Wednesday, February 27, 2019
Wednesday, March 28, 2018	Wednesday, March 27, 2019
Wednesday, April 18, 2018	Wednesday, April 17 - based on school renewal
Wednesday, May 23, 2018	Wednesday, May 22, 2019
Wednesday, June 27, 2018	Wednesday, June 26, 2019
NO REGULAR MEETING IN JULY	NO REGULAR MEETING IN JULY
JULY 11-13, 2018 MSC Board Conference	JULY 10-12, 2019 MSC Board Conference
Wednesday, August 15, 2018 - THIRD WED to approve Local Govt Pool	Wednesday, August 21, 2019 - THIRD WED to approve Local Govt Pool
Wednesday, September 26, 2018	Wednesday, September 25, 2019
Wednesday, October 24, 2018	Wednesday, October 23, 2019
Wednesday, November 28, 2018	Wednesday, November 27, 2019 - Alt: Nov 21
Wednesday, December 19, 2018	Wednesday, December 18, 2019 - THIRD WED

- **Minnesota Service Cooperatives (MSC) Board:** Mike Christensen elected at the June 2014 Board meeting to a four-year term on the MSC Board July 1, 2014 through June 30, 2018. Mary Blair-Hoeft elected at the June 2015 Board meeting to a four-year term on the MSC Board July 10, 2015 through June 30, 2019.
- **Cooperative Purchasing Connection (CPC) Board:** Mary Blair-Hoeft
- **Minnesota Healthcare Consortium (MHC) Board:** Lynn Gorski
- **Association of Education Service Agencies Conference:** Nov 28- Dec 1, 2018 in Colorado Springs, CO
MN Service Cooperatives Board Conference: Wednesday-Friday, July 10-12, 2019 in Duluth, MN